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NRCM/IQAC/AY 2025-26/04

Date: 07-11-2025

To
The Chairman
IQAC, Narsimha Reddy Engineering College,
Secunderabad.

Respected Sir,

Sub: Permission to conduct IQAC Meeting on 15.11.2025 in NRCM-reg

With reference to this subject cited above, IQAC Meeting is planned to be conducted on 15-11-2025 (Saturday) at 11:30 AM to discuss on the following agenda points. Hence it is requested to accord permission for the same to discuss the following

Agenda:

1. Preparation of Lesson Plans and Course Files Aligned with the Academic Calendar and Prescribed Syllabus.
2. Analysis of Early Semester Feedback and Formulation of Appropriate Action Plans.
3. Faculty Registration for NPTEL Certification Courses for Jan – April Session.
4. Encouraging all the students for NPTEL certification courses for Jan – April Session.
5. Planning and schedule of Academic Activities such as FDPs, Conferences, Workshops, Guest Lectures during the Academic year 2025-26.
6. Preparation of NBA Pre Qualifier for B. Tech CSE (Cyber Security), CSE (Artificial Intelligence and Machine Learning).
7. Review of Progress Report on Strategic/Perspective Plan.
8. Formulation of Training and Placement Plans and Schedules for AY: 2025 – 26 Even Semester.
9. Conducting Extension and Outreach Programs in Collaboration with Industry, Community for the academic year 2025 – 26.
10. Review of the functioning of various College-level Committees on quality initiatives.
11. Review of the conduct & evaluation of Phase – II Projects Academic year 2025-26 Even Semester.
12. Any other items with the permission of the Chair.

Thanking you,

Yours faithfully,

IQAC Coordinator

PRINCIPAL
NARSIMHA REDDY ENGINEERING COLLEGE
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Medchal (M & Dist.), Hyderabad-500100, T.G

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NRCM/IQAC/AY 2025-26/05

Date:07-11-2025

CIRCULAR

All members of the IQAC are hereby notified to attend the IQAC Meeting scheduled on 15-11-2025 (Saturday) at 11:30 AM in the Board Room, Mahatma Gandhi Block.

Agenda:

1. Approval of previous minutes of Meeting held on 12-04-2025 (Saturday), AY 2025-2026 and action taken.
2. Preparation of Lesson Plans and Course Files Aligned with the Academic Calendar and Prescribed Syllabus.
3. Analysis of Early Semester Feedback and Formulation of Appropriate Action Plans.
4. Faculty Registration for NPTEL Certification Courses for Jan – April Session.
5. Encouraging all the students for NPTEL certification courses for Jan – April Session.
6. Planning and schedule of Academic Activities such as FDPs, Conferences, Workshops, Guest Lectures during the Academic year 2025-26.
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11. Review of the functioning of various College-level Committees on quality initiatives.
12. Review of the conduct & evaluation of Phase – II Projects Academic year 2025-26 Even Semester.
13. Any other items with the permission of the Chair.

IQAC Coordinator

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Copy to:

1. The Chairman – for kind information
2. Heads of all Departments
3. Members Concerned

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NRCM/IQAC/AY 2025-26/06 **Date: 15.11.2025**

INTERNAL QUALITY ASSURANCE CELL (IQAC)
Minutes of IQAC Meeting, AY 2025-2026

Minutes of the meeting of the "Internal Quality Assurance Cell (IQAC)" of Narsimha Reddy Engineering College, Secunderabad, held on 15.11.2025(Saturday) at 11:30 AM in the Board Room, Mahatama Gandhi Block.

Chairperson-IQAC, welcomed all the members of IQAC. He requested IQAC Coordinator to conduct the meeting.

The IQAC Coordinator, welcomed all members and outlined the agenda for the Academic Year 2025–26 Even Semester. He presented the agenda points and requested the members for appropriate suggestions and approval.

Item No: 1	**Approval of previous minutes of meeting held on 12.07.2025 (Saturday) at 3:00 PM and action taken.**		
	S. No	**Agenda/Minutes of Previous Meeting**	**Action Taken**
	1.	Finalization of NR-25 Academic Regulations, Course Structure, and Syllabus for the 2025 Admitted Batch.	The draft NR–25 academic regulations, course structure, and syllabi for the 2025 admitted batch were reviewed in detail. Suggestions from members were incorporated, and the finalized documents were approved and forwarded for implementation.
	2.	Review and Approval of Draft Syllabus for III & IV B. Tech under NR-23 Regulations.	The draft syllabi for III & IV B.Tech programmes under NR–23 regulations were reviewed. Minor modifications suggested by subject experts were incorporated, and the syllabi were approved.
	3.	Integration of National Education Policy (NEP) and Sustainable Development Goals (SDG) into NR25 and NR23 Course Structures and Syllabi.	NEP provisions and SDG components were mapped with the NR25 and NR23 course structures and syllabi. Departments were instructed to ensure proper documentation and course outcome mapping.
	4.	Preparation of Lesson Plans and Course Files Aligned with the Academic Calendar and Prescribed Syllabus.	All departments were instructed to prepare lesson plans and course files in accordance with the academic calendar and approved syllabus.

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	5.	Analysis of Early Semester Feedback and Formulation of Appropriate Action Plans.	Early semester student feedback was analyzed. Based on the observations, corrective and preventive action plans were formulated and communicated to the concerned faculty members.
	6.	Faculty Registration for NPTEL Certification Courses.	Faculty members were encouraged to register for relevant NPTEL certification courses. The list of registered faculty members is being compiled by the departments.
	7.	Encouraging all the students for NPTEL certification courses.	Departments were instructed to motivate students to enroll in NPTEL certification courses. Awareness sessions were conducted, and enrollment status is under review.
	8.	Planning and Execution of Induction Programme for First-Year B. Tech Students.	The structure and schedule of the Induction Programme were finalized. Responsibilities were assigned to committee members for effective execution.
	9.	Organization of Awareness Programmes on NR25 Regulations for Faculty and Students.	Awareness programmes on NR25 regulations were planned for faculty and students. Resource persons were identified, and schedules were finalized.
	10	Organization of Orientation Programmes on Outcome-Based Education (OBE) Framework.	Orientation programmes on the OBE framework were planned. Departments were instructed to ensure participation of all faculty members.
	11.	Planning and Scheduling of Professional Development, Faculty Development Programmes, Seminars and Workshops.	A tentative calendar for professional development programmes, FDPs, seminars, and workshops was prepared for the odd semester.
	12.	Preparation of NBA Self-Assessment Report (SAR) for B. Tech CE, EEE, and ECE Programmes.	With respect to the last meeting held SAR final copy is drafted.
	13.	Formulation of Training and Placement Plans and Schedules for AY: 2025 – 26.	Training and placement plans and schedules for AY 2025–26 were discussed and finalized in coordination with the Training and Placement Cell.
	14.	Strategies to Strengthen Industry – Institute Linkages.	Strategies to strengthen Industry–Institute linkages were discussed. Departments were advised to initiate MoUs, guest lectures, internships, and industrial visits.
	15.	Conducting Extension and Outreach Programs in Collaboration with Industry, Community for the academic year 2025 – 26.	Plans for extension and outreach programmes in collaboration with industry and the community for AY 2025–26 were finalized.

	16.	Planning and Organization of Alumni Meet.	A preliminary plan for organizing the Alumni Meet was prepared. An organizing committee was constituted to take further action.
	17.	Any other items with the permission of the Chair.	Course end surveys for the Odd Semester of Academic Year 2025–26 were collected from students. Course Outcome (CO) attainment data for the Even Semester of Academic Year 2024–25 was collected from all departments.
	The committee approved all the necessary action taken and approved the minutes of meeting held on 05.07.2025 at 3:00 PM.		
Item No: 2	**Preparation of Lesson Plans and Course Files Aligned with the Academic Calendar and Prescribed Syllabus.**		
	• All departments were instructed to complete the lesson plans and course files for the Academic Year 2025–26 (Even Semester) in accordance with the timelines specified in the academic calendar. A review meeting has been scheduled to monitor compliance with prescribed quality standards. • Departments were directed to ensure that lesson plans are strictly aligned with the approved academic calendar and the syllabus coverage schedule. • Heads of Departments were instructed to verify the completeness and accuracy of all course files and to upload the finalized documents to the NRCM website within the stipulated timeframe.		
Item No: 3	**Analysis of Early Semester Feedback and Formulation of Appropriate Action Plans.**		
	• All Heads of Departments were informed to collect online early semester feedback from all students. • The Principal and Dean – Academics, along with the respective Heads of Departments, will collect oral feedback from students. • The Dean – Academics will consolidate the feedback, prepare the minutes, and submit the remarks to the respective departments after obtaining approval from the Principal.		
Item No: 4	**Faculty Registration for NPTEL Certification Courses for Jan – April Session.**		
	• All the HoD's are instructed to inform the faculty members to register for at least one NPTEL course in Jan – April Session.		
Item No: 5	**Encouraging all the students for NPTEL certification courses for Jan – April Session.**		
	• All the HoDs are informed to allocate NPTEL coordinators to monitor the student's registration and course completion follow up.		
Item No: 6	**Planning and schedule of Academic Activities such as FDPs, Conferences, Workshops, Guest Lectures during the Academic year 2025-26.**		
	• All Department HoDs are requested to submit the event schedule for the Even Semester of the Academic Year 2025–26. • All departments are required to submit their monthly plans to the Dean Academics on or before the 25th of each month.		

	• Requests for financial support for events will be considered, and upon approval, the details will be communicated in the next meeting.
Item No: 7	**Preparation of NBA Pre Qualifier for B. Tech CSE (Cyber Security), CSE (Artificial Intelligence and Machine Learning).**
	• The HoD's of CSE (Cyber Security) and CSE (Artificial Intelligence and Machine Learning) are informed to prepare and submit the Prequalifier. • To HoD's are informed to allocate the incharges for each criteria to work for SAR.
Item No: 8	**Review of Progress Report on Strategic/Perspective Plan.**
	• Action plans to be prepared for areas showing slow progress, with measurable targets and timelines. • Departments to submit updated progress reports quarterly to IQAC for consolidated review.
Item No: 9	**Formulation of Training and Placement Plans and Schedules for AY: 2025 – 26 Even Semester.**
	• The Dean – CDC informed the committee to prepare and submit the training schedules for the Academic Year 2025–26 (Even Semester). • The Training and Placement Officer (TPO) was instructed to coordinate with the CDC to ensure that the training programs are aligned with industry requirements and company-specific needs. • The TPO was further instructed to circulate the finalized training plan to all departments and coordinate its effective implementation.
Item No: 10	**Conducting Extension and Outreach Programs in Collaboration with Industry, Community for the academic year 2025 – 26.**
	• All the HoD's are informed to identify potential industry and community partners for collaborative programmes. • A yearly outreach calendar to be prepared and all the Programmes to address skill enhancement, entrepreneurship, sustainability, and community welfare.
Item No: 11	**Review of the functioning of various College-level Committees on quality initiatives.**
	• In addition to statutory committees, 24 various committees were constituted for the smooth and effective functioning of the college. The convenors/coordinators of the committees are advised to conduct/ carry out the functions/activities as per the objectives of the respective committee and prepare the minutes of meetings without fail.
Item No: 12	**Review of the conduct & evaluation of Phase – II Projects Academic year 2025-26 Even Semester.**
	• Schedule the reviews and inform the same to student.
Item No: 13	**Any other items with the permission of the Chair.**
	• All the HoD's are informed to encourage students to participate in IGNITE – 2026.

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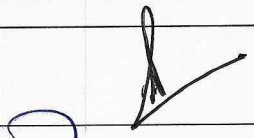
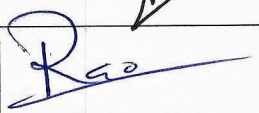
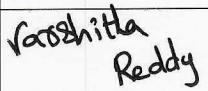
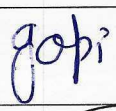
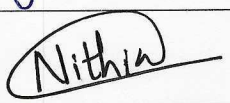
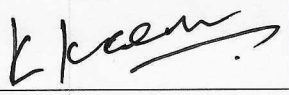
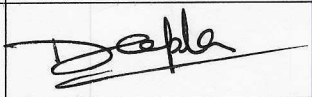
Internal Quality Assurance Cell

List of Attendees

Venue: Board Room **Date:** 15.11.2025 **Time:** 11:30 AM

S. No.	Name	Designation in IQAC	Signature
1	Dr. R. Lokanadham	Chairperson	
2	Mr. J. Trishul Reddy	Management Member	
3	Dr. P. Dileep Kumar Reddy	Member	
4	Dr. P. Venkat Rao	Member	
5	Mrs. Ch. Srilakshmi	Member	
6	Mr. D. Srinivas	Member	
7	Mr. C. Dinakaran	Member	
8	Dr. C. Sasikala	Member	
9	Dr. K. Purushotham Prasad	Member	
10	Dr. N. Kavitha	Member	
11	Dr. V. Srilakshmi	Member	
12	Dr. G. Ramu	Member	
13	Dr. G. Lachiram	Member	
14	Dr. D. Simhana Devi	Member	
15	Dr. P. Nimitha	Member	
16	Mrs. N. Sai Kiranmai	Member	
17	Dr. P. Nagaraja	Member	

18	Mrs. R. Satyavathi	Member	
19	Mr. P. Srinivasa Rao	Local Society Member	
20	Ms. R. Varshith Reddy	Student Member	
21	Mr. Gopi Krishna. G	Student Member	
22	Mr. Nithin Thoranala	Alumni Member	
23	Mr. K. Kamashi Krishna	Employer Member	
24	Ms. M. V. Ushasree	Industry Member	
25	Mr. L. Deepla	Stakeholder Member	
26	Mr. D. V. Varaprasad	IQAC Coordinator	